

MAGNOLIA COUNCIL MEETING

Minutes

Monday, July 12, 2021

6:00 PM

Magnolia Fire Hall

CALL TO ORDER

Made at 6:00 pm.

Monthly Council Meeting

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor James Frazier, Vice Mayor Scott Fowler and Councilmen Ryan Clarke and Buck Dougherty were present. Councilwoman Barbara Adams was present virtually. Clerk Diane Cahall, Dustan Russum; Water System Operator and Ralph Satterfield; Water assistant were present. Guests: Rebecca Campbell; 21 N. Main. Lyelle Lu Champion; 19 N. Main. Leroy Hazzard; 12 N. Main. Blake Moore; U of D Cooperative Extension, Todd Davis; Del. Dept. of Agriculture, Katie Bielecki; Del. Dept, of Agriculture. Kevin Hannah of Hannah Construction did not show up.

ADDITIONS/DELETIONS TO PUBLISHED AGENDA

Hannah Construction no show.

GUESTS

Mayor Frazier explained that after council was informed by Rebecca Campbell of the problem on her property and neighbor Lyelle Lu Champions property of invasive non-controlling plants he invited the Dept. of Agriculture and U of D Cooperative Extension to attend our meeting. Todd Davis presented a fact to all attendees on the Tree-of-Heaven. The trees can grow anywhere, they are spread by seeds wind dispersed. If not controlled they could spread all over town. The tree hosts the insect Spotted Lantern Fly which came to PA from China in 2014. The town must

have the fly for the state to treat. Treatment is applying herbicide to saplings. Rebecca Campbell noted she has samplings under her porch and inside her house through basement. Treatment would be applied mid-summer to fall. Blake from the Extension office noted large trees can be killed by destroying the root system. Mayor Frazier will contact Barrett Edwards to see what our plan of action could be. Todd Davis noted the NRCS sometimes offers small grants; Mayor Frazier will send Todd an email requesting his assistance. Council will discuss further when more information is available.

COUNCIL MINUTES OF PREVIOUS MEETING

Ryan Clarke made a motion to accept the minutes of the last council meeting, as provided by Secretary. Scott Fowler seconded the motion. Motion carried. Mayor Frazier received a call from Sen. Colin Bonini regarding \$50,000 Bond Bill for Capitol Improvement Project.

TREASURER'S REPORT

Treasurer's report was prepared and presented to members by Diane Cahall. Water and Tax bills are arriving. Diane sent Mayor Frazier his tax invoice via QuickBooks to make sure he could take the 5% discount using his credit card online. It worked fine: you just change the amount you are paying to the discount rate. The following property settlements occurred in June/July; Clint Moore to Equity Trust Company 19 S Main, Scott Thorne to John Willard 22 E Walnut, Fred Warrington to Jeffrey Newman 26 East Walnut, Gillespie to Whitney 26 N. Main, Butala to Hannah LLC 5 South Main, Maria Bennett to Mustafa Cinar 36 N Main. Buck Dougherty made a motion to approve the treasurer's report and pay the bills. Jim Frazier seconded the motion. Motion carried.

PUBLIC WORKS

Dustan Russum presented the following water report: The town used 1,541,000 gallons of water during June 2021. Pump 2: 651,000 gallons. Pump 3: 890,000 gallons. Pump 2 ran 47.1 hours; Pump 3 ran 55 hours. Chlorine average is .55 and Fluoride .6. Dustan advised that the saturators were repaired and chlorine is up where the state likes. The DRWA located water lines on South Main Street that Reybold could not find. The hydrant in front of 37 South Main is inoperable.

Reybold is parking on the road and blocking entrance to the well house. Diane located the Duffield person (Rick Warden, Abbington Md) who ordered the GIS system. He will bring the system to the town and will be meeting with Dustan for training. Buck Dougherty is putting together a plumbers list for resident information. The new end date for the infrastructure project is September 30th, 2022. Council questions if Duffield is going to add on additional cost due to increase in time. Ralph Satterfield reported: Hydrant flushing was fair; clear to light tea colored. Have not started the Jado flush yet. Need to make a slight change on a pipe. Supported Reybold as needed. Fire Company washed cement dust from South Main. Plus 2" of rain helped. 109' of pipe in ground to date 6/12.

CROSS CONNECTION SERVICE

Mayor Frazier addressed the Cross Connection Service (Back Flow Prevention) He spoke with Barrett Edward's to see if we have to draft an ordinance for the project. Barrett suggests we delay action for a while; we have three years. Other small towns can go first and we can benefit from their experience.

HANNAH CONSTRUCTION

Mayor Frazier noted Mr. Hannah of Hannah Construction wanted to inform council that he has purchased Mark Butala's home (5 South Main) and he wants to tear down the dilapidated garage and build a new garage with an apartment over. This would require a water impact fee. Barbara Adams questioned where residents would park; it is impossible to park on a one lane road. Subject tabled until Mr. Hannah shows up for meeting.

CYBER SECURITY POLICY

Cyber Security Policy: Mayor Frazier checked with SIP regarding the increase in our policy. The cost is going to increase \$200 annually but after discussion the council decides it is an insurance we need. Diane does a QuickBooks backup after each use but a full backup of laptop should be conducted.

OLD BUSINESS:

- a. **Properties and Code Enforcement:** Mayor Frazier contacted Sarah Keifer of Kent County Planning to see if they can assist the town with condemning a property for trash and unhealthy conditions. Sarah said according to the Delaware Housing Code only structural problems are covered. Mayor Frazier will draft a letter to Kent County Levy Court and Sarah Keifer requesting Kent County Enforcement to address abandoned cars and trash. Mayor Frazier made a motion to adopt the Maintenance Code and Barbara Adams seconded. Motion carried.
- b. **American Rescue Plan Act (ARPA);** ARPA: \$49,050 was deposited into the general checking account on June 16, 2021. Council's plan is to leave the funding until the water plan is completed. The first report on the account is due October 31, 2021.
- c. **Facebook:** nothing to report.
- d. **Mail /Package Deliveries:** nothing to report.
- e. **Curb Painting:** nothing to report.
- f. **Traffic Assessment (Follow up):** Mayor Frazier received a six page follow up DelDot regarding red light. There is a new concept to be discussed involving "Cycling light overnight". More info to come.

Mayor Frazier advised council that Barbara Adams is relocating out of town; her last council meeting will be in September.

ADJOURNMENT:

Buck Dougherty made a motion to adjourn the meeting at 6:53 pm. 2nd by Jim Frazier, Motion approved. Meeting was adjourned.

Respectfully submitted,
Diane P. Cahall